21st November 2017

Dear Parents/Carers,

## **Year 9 Progress Evening 30th November 2017**

I would like to invite you to our **Year 9 Progress Evening** on **Thursday 30th November, 4.30-6.30pm**. The evening will give you the opportunity to meet your daughter's subject teachers and discuss her progress. Teachers will be able to give an indication of what your daughter has achieved to date and also what they need to do for the remainder of this year, in order to make good progress.

There is no need to make an appointment, but please arrive with enough time to see all subject teachers. To ensure that you can get to see all of your daughter's teachers, we ask that interviews be restricted to approximately five minutes. If you require a lengthier consultation with any member of staff, please arrange a mutually convenient appointment for another time.

During the evening your daughter can use the self review to record specific points that will give her steps to improve her progress. We hope that this will be a very helpful strategy and give real clarity to the questions you and your daughter ask.

When arriving at the school please sign in at main Reception. Please note that there will be no parking on the school site unless you require a disabled parking space, which should be arranged in advance.

I look forward to seeing you at some point during the evening. In the meantime, if you have anything that you would like to discuss, please do not hesitate to contact me.

Thank you for your continued support.

Yours sincerely

Ms Hammoudi Progress Leader Year 9