

St Martin-in-the-Fields High School for Girls and Sixth Form (co-ed)

11-19 Church of England Academy Founded 1699



12th September 2017

Dear Families,

I am pleased to continue to offer your daughter a place on an exciting Action tutoring Programme she started last academic year. Action Tutoring works in partnership with the school to offer small group tuition to students preparing for their GCSE exams. The support is free to students and it is an opportunity for them to be given individual help in addition to their time in class. Your daughter has been identified by us as one of 40 students who would benefit from tuition to boost her English or Maths grade.

How It Works

Your daughter will be paired with a trained volunteer tutor who will work with her to support her learning. All Action Tutoring tutors have gone through rigorous safeguarding checks and are DBS checked. All tuition will take place on the school premises. A member of St Martin's teaching staff or SLT will also be in school.

The trained volunteers come from a range of backgrounds from professionals working in the city, to graduates and undergraduates.

Timings

Sessions are running on **Saturday's from 10-11.30am** starting on **Saturday 16th September**. In order to take part, your daughter will need to commit to attend sessions regularly. The final session for tutoring will be on **Saturday 9th December 2017**.

Please note that there will not be a session on Saturday 23rd September 2017

Benefits of the Programme

Tutoring can help students to make additional progress, especially to ensure that they succeed at GCSE. Many students respond well to working in a small group rather than a large class. It gives them the opportunity to work on areas they especially need help in at their own pace.

How You Can Help

Please encourage your daughter to attend the sessions regularly. Feel free to ask her what she is working on with her tutor and what she is learning.

You are most welcome to attend the first session (or any session) to meet the tutor, please let me know if you wish to do so. Can you please complete the attached form and send it back with your daughter when she starts on Saturday 16th September at the latest. Please contact me if you have any questions.

Yours sincerely,

S Wilson

Suganthy Wilson
Deputy Headteacher

Headteacher Mrs Beverley Stanislaus B.Ed. NPQH

155 Tulse Hill London SW2 3UP T 020 8674 5594 F 020 8674 1379 www.stmartins.academy
St Martin-in-the-Fields High School for Girls is a company limited by guarantee registered in England and Wales
Registered Number 07984073. Registered office: 155 Tulse Hill, London SW2 3UP

WITH LOVE AND LEARNING

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ACTION TUTORING REPLY SLIP

Name of Daughter _____ Tutor Group _____

Dear Mrs Wilson

We/ I would like to secure a place for my daughter on the Action Tutoring Programme.

We/I give permission for my daughter to take part in the Action Tutoring programme and understand that this will involve her coming in to school on Saturday mornings.

We/I understand that my daughter is required to attend regularly and be punctual to the sessions that are from 10.00am to 11.30am.

We/I have read the information about the programme and understand that all tutors are volunteers and have gone through a rigorous safeguarding check.

We/I understand that if my daughter does not attend regularly she will not be allowed to continue on the programme.

Name of Parent/s Carer _____ Date _____

Signed _____

We/I would like to attend the first session to meet the tutor Yes / No

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