



ST MARTIN'S GUIDANCE FOR ONSITE EDUCATION PROVISION AND SOCIAL DISTANCING MARCH 2020

As part of a national response, the government has asked that schools remain open to provide care for children of key groups. These groups have been defined by the government. Adhering to our operational guidance will ensure the safety and well being of all individuals whilst on our school premises. It may appear sterile, however, it is imperative that we put in place procedures for social distancing to ensure personal safety for all. The government has published guidance today on implementing social distancing in education and childcare settings.

[Coronavirus \(COVID-19\): implementing social distancing in education and childcare settings](#)

Our cleaning regime remains extremely thorough and vigilant especially in the high touch areas. Hand sanitiser is located in the school reception as well as in the staff and student toilets.

Our provision is open from 8.30 to 3.00 pm We will strictly adhere to this time frame. Students should not arrive before 8.30 am. The school gates will be locked and they will not be given permission to enter until 8.30 am.

See below: St Martin's Guidance for Onsite Education Education Provision and Social Distancing



Students are greeted and enter the school gate one by one to register. They are escorted 2 metres apart to the main school entrance.



Students are escorted 2 metres apart through the main school entrance door.



Students wait 2 metres apart in the main school reception to enter one by one to wash their hands.



Students are directed to the toilets to wash their hands.



Students escorted to the main hall 2 metres apart for a health and safety talk by the headteacher setting out expectations in line with government guidance, including how the school day will operate.



Students are escorted to the 6th form centre and to the computer suite.



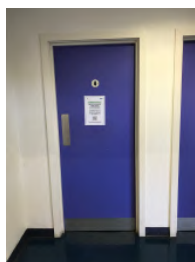
On entering the computer suite, students take a disinfectant wipe.



Students are directed to a seat and they clean their keyboard and mouse and dispose of the wipe in the dustbin. They can then log on and work through google classroom learning tasks set by their teachers in different subjects following their usual timetable. Teachers that are supervising are on hand to give help.



Students are escorted to the toilets to wash their hands before having a break and eating a snack. Students remain in the 6th form centre and 2 metres apart. Students have permission to use their phone.



Students are escorted to the toilets to wash their hands before having lunch.



Students are escorted to the dining plaza through the grounds entrance. They are directed to line up 2 metres apart, collect their lunch and sit on a table on their own. The table will not accommodate two people as they will not be 2 metres apart. They will be supervised by our lunchtime supervision team.



After lunch students are escorted to the computer suite. Take a disinfectant wipe and repeat the process. Students learning will be checked by the teachers who are supervising.



At 2.40 pm students begin to pack up, students are escorted to the toilets to wash their hands.



Students are escorted to the front gate to be dismissed at 3.00pm. All movement is 2 metres apart.