



St Martin-in-the-Fields High School for Girls

11-19 Church of England Academy Founded 1699

Service Compassion Justice Perseverance

Wednesday 9 December 2020

For to us a child is born, to us a son is given, and the government will be on his shoulders. And he will be called Wonderful Counselor, Mighty God, Everlasting Father, Prince of Peace. Isaiah 9:6

Dear Families

IMPORTANT COVID ARRANGEMENTS DURING THE HOLIDAY

This is an important letter that explains what you should do during the holiday if your child is tested positive for coronavirus. It also tells you what we will do as a school as directed by the government.

The government has given schools guidance for dealing with positive cases during the holiday. We will be following the guidance and the specific bullet points below.

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
- For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- School staff are not asked to remain on-call or conduct any contact tracing more than 6 days after the final day of teaching. Where a school's last teaching day is on Thursday 17 December, there should be no pupil contact tracing beyond Wednesday 23 December.

PLEASE NOTE: St Martin's last teaching day for students is on Wednesday 16 December so there will be no contact tracing beyond Tuesday 22 December 2020.

If your case meets the criteria in bullet point 2, which is, your child has tested positive **within the first 48 hours of being in school**, use the dedicated St Martin's coronavirus email address **covid@stmartins.academy** and you will be contacted. Alternatively you can call the coronavirus dedicated mobile number **07753 498688** however, email is preferable. Please also follow the NHS covid guidance for testing and self isolation as well as contacting the school.

Please be aware that if we receive confirmation of a positive case, we may have to get in touch with families of a particular year group for track and trace if your child is identified as a school close contact. Please refer to the letter of [22 October](#) explaining how a close contact is identified. As a close contact, your child will then be required to self isolate in accordance with government guidelines. Keep informed with the latest Covid-19 updates by visiting our [website](#).

The school would need to be informed should a positive test or self isolation run into the return date in January.

If you have any concerns during the Christmas break, please contact NHS 119.

Yours sincerely

Headteacher Mrs Beverley Stanislaus B.Ed. NPQH

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WITH LOVE AND LEARNING



Beverley Stanislaus
Headteacher